

LODGING

Florence County

Town of Florence
Lakeside Bed & Breakfast..... 715-528-3259
Larsen's Bay Resort..... 715-696-3332
Lodge at the River's Edge..... 715-696-3406
Maxsells Suites B&B..... 715-528-5511
Nicolet Lodging..... 715-528-5996

Town of Fence
Country Side Bed & Breakfast..... 715-336-2198

Town of Long Lake
Fay Lake Resort..... 715-674-3829
Long Lake Resort..... 715-674-5339
Northwoods Lodge..... 715-674-2255

Town of Tipler
Doucette's Resort..... 715-674-6444

Dickinson & Iron Counties

Iron Mountain, MI
Comfort Inn & Suites..... 906-774-5505
Days Inn..... 906-774-2181
Pine Mountain Resort..... 906-774-2747
Holiday Inn Express..... 906-774-1668
Super 8..... 906-774-3400
Budget Host..... 906-774-6797
Country Inn & Suites..... 906-774-1900
Motel 6..... 906-774-7400
Iron Mountain Motel..... 906-776-8000

Crystal Falls, MI
Four Season Motel..... 906-875-6596
The Listening Inn..... 906-822-7738



**VENDOR MANUAL &
VENDOR RULES AND
REGULATIONS**

2016

**“A Fair to Remember”
August 26-27-28, 2016**

www.florencecountyfair.com

NOTICE TO ALL VENDORS: By signing the 2015 Florence County Fair Vendor's Application Agreement, you are hereby acknowledging that you have read and agree to all stated rules and regulations of the Florence County Fair. Violation or non-compliance of these rules will result in the Fair Board's decision to request your immediate removal from the fair park. Such removal may result in your inability to return in future years.

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SECURITY

The Florence County Agricultural Society works with the Florence County Sheriff's Department to keep an extra eye on the Fair Park during the fair itself. Vendors are directly and ultimately responsible for their exhibit and accessories.

Florence County Sheriff's Department 715-528-3346

CAMPGROUND INFORMATION

Limited rustic camping spaces are available on the grounds for an additional \$10.00 each day. These spaces are available on a first come, first paid basis. Due to space limitations we are unable to offer camper spaces. The following information may help you to locate a campground nearby that would be able to accommodate you.

Keyes Lake Campground..... 715-528-4907
Camping in the Clouds..... 715-528-5596

PARKING

Each paid day vendor will receive a parking pass for admission onto the fairgrounds. This parking pass is good for the entire weekend.

All passes will be issued upon vendor arrival on the fairgrounds. No passes will be mailed out.

If a vendor needs more than one parking pass, the cost of the additional pass (\$7.00 per pass) will be at the expense of the vendor.

All single and double day vendors must purchase their own parking pass(es).

28. Vendors must not throw any refuse or empty water or fluids on the ground.
29. Each "paid" rental of space will include one parking pass. If a vendor needs any additional parking passes, they will need to be purchased for \$7.00 each.
30. Personnel must be clean and neatly attired.
31. In case of emergency, all exhibitors are subject to any adjustment of rules put in force by Fair Management.
32. Violation of these rules or any other rules and regulations of the Florence County Fair shall subject the exhibitor to the loss of space and forfeiture of all fees.
33. A security deposit will be required for all vendors. The amount will be \$50.00. This deposit will be returned within two weeks of the end of the fair provided that the rented space is returned to the condition it was in before the fair AND provided that the vendor does not leave prior to the end of the fair (see note #34 below).
34. Vendors are not to dismantle or remove their booths before the hour of release without express written permission of Fair Management. Violators forfeit their security deposit. This rule will be strictly enforced and applies to all vendors.
35. Each vendor is expected to deal honestly and fairly with the public, and his/her employees. Any attempted fraud or misrepresentation will be considered sufficient cause for revoking the contract, loss of security deposit, and further consequences from the Florence County Sheriff's Department

INTRODUCTION

This manual has been prepared to assist you, our Florence County Fair Vendors, as a guide to help you in your efforts to serve our visitors. Please read all the contents of this manual. The Florence County Fair Board makes changes to this book every year. You are expected to be aware of these changes. Please take the time to update yourself on the rules of our Fair. You will be held accountable for all rules listed in this manual.

Management reserves the final and absolute right to interpret these rules and regulations, settle all matters, answer questions and differences incident to the Fair and/or the management, control and protection of the Florence County Fair.

Violation of any of the terms and conditions of a space rental contract, printed rules and regulations and/or exhibitor manual may cause the revocation and forfeiture of all rights and privileges therein granted to the exhibitor, in which case all sums paid or contracted to be paid shall become the property of the Florence County Agricultural Society as liquidated damages for said breach.

FLORENCE COUNTY FAIR
IMPORTANT INFORMATION

Physical Address:

Florence County Fair Park
5505 County Highway N
Florence, WI 54121

Mailing Address:

P.O. Box 704
Florence, WI 54121

E-mail Address:

florencecountyfair@hotmail.com

Important Phone Numbers:

906-282-9153

Executive Director:

Jessica Klumpp
906-396-2533 (cell phone)
jessica_marie_klumpp@hotmail.com

Florence County Agricultural Society
(D.B.A. Florence County Fair)

Fair Board Officers:

President – Ken Johnson
Vice President – John Kiszonas
Secretary—DoriAnne Brooks
Treasurer—Jessica Klumpp
Executive Director — Jessica Klumpp
Board Members — Lydia Krivanek, Pat Dooley, Jan Gehlhoff, Jeffrey Kiszonas, Lisa Witynski, Gail Donaldson, Lisa Vassar, Rudy Vassar, Kurt Taff

18. The Florence County Agricultural Society produces a family fair, and as such, all product and information must be suitable for displaying to families with young children. All exhibits are subject to the approval (and final decision) of the Fair Management.
19. No folding, pocket or hunting knives or guns of any kind, drug paraphernalia, stink bombs, cigarette lighters, loaders, laser pointers, razor scooters, etc, or replicas there of will be allowed for display or sale.
20. No glass containers are permitted on the Florence County Fair Park grounds for display or sale.
21. Out of fairness to our vendors, the fair board limits duplication of product.
22. The Board of Directors of the Florence County Agricultural Society/Florence County Fair shall have the right in its sole discretion to disapprove any items offered or displayed and the method of display by an exhibitor and such items or displays shall be immediately removed by the exhibitor at the request of an officer of the Florence County Agricultural Society / Florence County Fair.
23. All vendors must confine their business to the specific area you rent.
24. Your exhibit cannot obstruct the flow of people through doors or around your rented space.
25. Vendors must not interfere with adjacent vendors in anyway.
26. Loud noises will not be permitted.
27. Fair management requires you to keep your exhibits clean and sanitary at all times by removing any trash and refuse and placing it in centralized trash containers. Garbage containers will be emptied each night after closing or each morning before opening. Any items too big to be placed into garbage cans must be taken with the vendor or thrown into the dumpster

returned checks will be assessed a \$25.00 returned check fee.

9. Vendors must have proof of insurance with payment. The Florence County Fair / Florence County Agricultural Society will not be responsible for any injury that may arise to vendors or their employees, or for the loss of or damage to any material from any cause whatsoever
10. The Florence County Fair / Florence County Agricultural Society will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to the reasons of the facility in which the show is to be produced being before, or during the show destroyed by fire or other calamity, or by any act of God, public enemy, or any cause beyond its control.
11. Hours of Operation are: Friday, 3 p.m. to 8 p.m., Saturday, 11 a.m. to 8 p.m., Sunday, 11 a.m. to 5 p.m. You may open earlier or stay open later, but your vendor booth must be open during the listed hours of operation.
12. All vendors are responsible for delivery, handling, erection, operation and removal of their own displays and materials
13. The space that you rent and the fixtures you erect must be vacated and/or removed by Monday, August 26 at noon unless prior arrangements are made with fair management.
14. The space that you use must be left in the condition you found it in, otherwise a charge may be imposed.
15. Your exhibit must comply with all local, county, state and federal laws, regulations and ordinances in force. Vendors must abide by all fire regulations and/or decisions of the representative of local fire departments
16. Vendors are responsible for applicable Wisconsin State and County Sales Taxes.
17. Fair management retains the right to inspect your place of business at all times.

DIRECTIONS

Physical Address:

5505 County Highway N
Florence, WI 54121

How to find us:

The Florence County Fairgrounds are located 1/3 mile south of US Hwy 2 on County Hwy N in Florence, WI.

From Iron Mountain, MI

- Take US Hwy 2 into Florence
- Turn left on County N (across from the Ford Dealership)
- The fairgrounds will be on the right

From Crystal Falls, MI

- Take US Hwy 2 into Florence
- Turn right on County N (across from the Ford Dealership)
- The fairgrounds will be on the right

From Rhinelander, WI

- Take Hwy 8
- Turn left on County U (which will turn into County N at the four way stop)
- The fairgrounds will be on the left

From Pembine, WI

- Take Hwy 8
- Turn right on County U (which will turn into County N at the four way stop)
- The fairgrounds will be on the left

2016 FLORENCE COUNTY FAIR FACTS

Dates:

August 26-27-28, 2016

Next Year's Dates:

August 25-26-27, 2017

Parking Hours

Parking Hours typically begin an hour before any planned fair events begin, and they run until dusk.

Friday, August 26

3:00 p.m. until 8:00 p.m.

Saturday, August 27

9:00 a.m. until 8:00 p.m.

Sunday, August 28

9:00 a.m. until 4:00 p.m.

Parking Passes:

\$7.00 per parking pass

Good all three days of the fair

A complete schedule of fair events can be found at
www.florencecountyfair.com

GENERAL RULES AND REGULATIONS

Please Read Carefully

In order to fulfill the objectives of the Florence County Fair, the following rules and regulations have been adopted and put into effect.

1. Every individual or company participating as a vendor at the Florence County Fair must have a written contract. Booth space is available on a first come, first paid basis. No refunds will be made after July 1.
2. The Booth Rental Fee does not include access to electricity unless available for an additional \$10 charge, and specifics are indicated on the application.
3. It is the vendor's responsibility to provide all items necessary to staff their booth, including (but not limited to) tables, canopies, power cords, etc.
4. Every effort will be made to satisfy each applicant's space preference; however, the final location of any vendor will be at the discretion of the Florence County Agricultural Society.
5. There will be no subleasing of contracted space.
6. Once the space has been assigned, you will not be permitted to move to a different location without the expressed permission of the Florence County Fair Vendor Coordinator and Executive Director.
7. Payment shall be as follows:
 - \$30.00 (non food vendors) for 3 days (includes \$7 parking pass)
 - \$55.00 (food vendors*) for 3 days (includes \$7 parking pass)
8. Personal and company checks will be accepted prior to August 1; thereafter, we will only accept cash, money order, certified or cashier's check. Checks should be made payable to the Florence County Fair. Any